

**NIRMA 2024 Symposium**



**2024 NIRMA Information  
Management Symposium  
August 5 - 7, 2024**

**JW Marriott Las Vegas Resort & Spa  
221 N. Rampart Boulevard  
Las Vegas, NV 89145, USA  
702-869-7777**

# Exhibitor Prospectus

**The Nuclear Information and Records Management Association (NIRMA)** is a not-for-profit professional association that exists to benefit highly regulated industries. With roots in nuclear energy, its goal is to assist individuals and their companies in developing and maintaining the technical foundation required for implementing a rigorous program for managing information.

**NIRMA's Industry Role** - Supporting regulated nuclear and energy-related industries, agencies, and their regulators in the development, implementation and administration of documents, records, and information management processes to facilitate cost-effective operations and regulatory compliance.

For Symposium Information visit:  
[www.nirma.org](http://www.nirma.org)

## Symposium Information

**JW Marriott Las Vegas Resort & Spa  
221 N. Rampart Boulevard  
Las Vegas, NV 89145, USA**

**MONDAY, AUGUST 5th to WEDNESDAY, AUGUST 7th, 2024**

## Exhibitor Highlight

A brief overview of each vendor's offerings will be presented to the attendees. Attendees can then more easily target those vendors they want to see in the course of the Symposium.

# Exhibit Information

## Exhibitor Package Includes:

1. Exhibit registration/NIRMA membership for one person, plus additional meal and event attendance for up to two additional Exhibitor staff personnel.
2. Refreshment breaks, receptions and raffles in the Exhibit Hall.
3. Complimentary listing in the Symposium Application and on the NIRMA Website.
4. Exhibit fee includes table, chairs, basic electrical, and booth internet access.

### Exhibit Hours

Tuesday 8:00am – 6:30 pm  
Reception and raffles

### Booth Fee/Equipment

#### **\$2,800.00 – 10' x 10' Booth**

Each booth will include a table, 2 chairs, and electrical outlet (not to exceed 20 amps which is suitable for a computer and monitor). Wireless internet connection is provided. Booths will stand alone away from a back wall.

**NOTE:** Phone/network/enhanced electrical expenses are the responsibility of the Exhibitor.

### Show Floor Configuration

A booth location will initially be assigned by the NIRMA Office Admin and arrangements can be made to provide adequate spacing between your competitor exhibitors.

Return the Application and Contract for Exhibit Space with full payment or a minimum 50% deposit to:

## NIRMA Symposium 2024

Sarah Perkins

NIRMA Administrator

245 Sunnyridge Avenue #41

Fairfield, CT 06824

Payments can be made online at [www.nirma.org](http://www.nirma.org) and check out at The Store. Or make your check payable to: **NIRMA Symposium 2024**. The remaining balance is due by May 31, 2024.

## Additional Sponsorship Opportunities

- Coffee and refreshment breaks
- Food functions
- Keynote Speakers
- Opening Reception
- Prize giveaways
- Attendee bags
- Lanyards

## Other Advertising Opportunities

Make your company more visible beyond NIRMA Symposium by considering a 2024 NIRMA Advertising Package sold separately. See [www.nirma.org](http://www.nirma.org) for details.

## Hospitality Suites

Vendor Hospitality Suites can be reserved by contacting the NIRMA VP to coordinate dates and times. Vendor Hospitality Suites can be open anytime there are no formal Symposium activities scheduled.

**Move-In: Monday, Aug 5 (12:00 noon to 4:00 pm)**

**Move-Out: Tuesday, Aug 6 (6:30-9:00 pm)**

## RESERVE YOUR SPACE NOW

*For additional information, contact: Sarah Perkins 203-345-7237*

# Become a GOLD Level Exhibitor

As a Gold Level Exhibitor you will receive all of the benefits of an exhibitor **plus:**

- Two additional Exhibitor staff meal and event attendance
- You may invite up to 3 of your customers to attend NIRMA as your guests with full Symposium fees covered for them.
  - Note: Guests you invite must be first-time NIRMA attendees.
- Recognition at the Event as a Gold Level Exhibitor in NIRMA publications, the Symposium App, and by the NIRMA President during proceedings.

This is a great way to host potential customers and to introduce them to the value of NIRMA.

Cost to become a Gold Level Vendor is \$5,000.

If you have any questions, please contact:

Sarah Perkins, NIRMA Administrator, at 203-345-7237 or [nirma@nirma.org](mailto:nirma@nirma.org)