

Charge Credit Card: _____ Visa _____ MasterCard _____ American Express

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Make all checks or money orders **payable in U.S. Dollars to NIRMA 2010 Conference** and submit with completed registration form to:

NIRMA 2010 Conference
10 Almas Road
Windham, NH 03087
Jane Hannum (603) 432-6476
(603) 432-3024 FAX



NIRMA will accommodate individuals with special needs. To specify facility or dietary needs please contact Jane Hannum

Hotel Information

All conference attendees are responsible for making their own hotel reservations. The phone number to make reservations at the J. W. Marriott Resort & Spa is 1 800-297-5056. Special hotel amenity discounts available to attendees staying at the conference hotel. Room rates at the J. W. Marriott are \$129.00 single/double. A limited number of rooms have been reserved at the government rate. You must bring verification of government employment to obtain this rate. The cut-off date for reservations at the NIRMA 2010 rate is July 1, 2010; after that date the rate will be the determined by the hotel at their standard room rate.

Cancellation and Refund Policy

Cancellations will be accepted in writing or by telephone up to two (2) weeks prior to the first day of the conference. A cancellation fee of \$200, which includes membership dues, will be retained by NIRMA. Total refunds for cancellation due to emergencies and other extenuating circumstances will be permitted, if approved by the NIRMA board. The refund policy for Exhibitors is described in the Exhibitor's Prospectus. Substitution for conference registration will be allowed; however, the NIRMA membership will change to the new registrant's name. Except for specific corporate memberships, no other transfers of membership will be accepted, in accordance with the NIRMA Bylaws.